



Cumberland Lake Wilderness Society  
1100 Comox Lake Road  
PO Box 1389  
Cumberland, BC V0R 1S0

**Volunteer Title:** Campground Host

**Commitment:** Must be available to work 10 shifts (6pm to 8am) a month and be onsite, as back-up, for an additional 2 to 8 shifts a month.

**Compensation:** This is a volunteer position. You will be provided with access to a campsite with power and access to laundry facilities for the duration of the contract.

**Start Date:** May 1, 2022

**End Date:** September 30, 2022

Located in the beautiful Comox Valley on Vancouver Island, Cumberland Lake Park is a popular gathering spot offering sandy beaches, campground, boat launch, climbing crags and hiking trails. The Park is located 4 km west of the Village of Cumberland, and is operated by the not-for-profit Cumberland Lake Wilderness Society.

Under the direction of the Campground Manager, the Campground Host ensures a high quality experience for all park visitors between 6pm and 8am.

### **Duties and Responsibilities**

- Supervision of park from 6:00 pm to 8:00 am on an as-needed and on-call basis, such as responding to noise complaints or providing information.
- Perform at least two campground rounds between 6:00 pm and 11:00 pm to show a presence, assist guests, sell firewood, provide loonies for showers, and educate guests about park rules as needed. Must be capable of handling difficult situations with campers and enforcing rules in a calm and respectful manner.
- Open and close gates daily (7am and 10pm)
- Other duties include completing required paperwork, following emergency response procedures in the event of an emergency, occasionally performing operational duties (bathroom cleaning or re-stocking, water system, maintenance)
- Maintain a visually appealing and impeccably clean campsite that is welcoming to visitors and free of clutter.
  - o No permanent structures
  - o The campsite and associated surfaces (picnic tables) should be clean and clear when not in use (no food, cans, empty bottles, garbage, random objects etc)
- Ensure that your behavior is professional and follows all park rules
- Act as a steward of the park and participate in garbage pick-up and maintenance work as desired.

### **Requirements**

- OFA First Aid Level 1 (Emergency Level First Aid)
- Current criminal record clearance



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To apply, please forward your resume, cover letter and three references to [executivedirector\[at\]clws.ca](mailto:executivedirector[at]clws.ca). We thank all candidates for their interest; however, only those selected for an interview will be contacted.