



Lake Park Society
1100 Comox Lake Road,
PO Box 1389
Cumberland, BC V0R 1S0

Summer Camp Leader Job Description

Job Title: *Summer Camp Leader (SCL)*

Reports To: *Program Coordinator (PC)*

Compensation: \$20 per hour plus 4% vacation pay in lieu and a \$150 end of season bonus

Work Hours: Full-time, weekend and weekday shifts (35 hours)

Start Date: June 22nd, 2024 (note Big Canoe Skipper Training on April 26th and 27th, 2024)

End Date: August 31st, 2024

Lake Park Society and Cumberland Lake Park Campground

Cumberland Lake Park and Campground is a popular gathering spot offering sandy beaches, front country camping, a boat launch, climbing crags and hiking trails in the beautiful Comox Valley, on Vancouver Island. Cumberland Lake Park is located on Comox Lake, 4 km west of the Village of Cumberland, on the unceded traditional territory of the Pentlatch, E'iksan, Sasitla and Sathloot peoples of the K'omoks First Nation.

Cumberland Lake Park Campground has been operated by a non-profit society, Lake Park Society (LPS), since 2015 with a mission to create wonder and connection through outdoor experiences. The park is an inspiring setting for outdoor learning. LPS staff have facilitated acclaimed, seasonal outdoor programs for over five years, serving youth and families from the Comox Valley and beyond. More information can be found at cumberlandlakepark.ca.

Job Description

LPS is seeking several *Summer Camp Leaders (SCLs)* for our 2024 season. SCLs deliver our established outdoor summer camps under the direction of senior summer camp staff. LPS Summer Camps are exclusively outdoor, nature-based, week long, day camps. Over 300 participants are expected to attend our Wiggler (ages 4 and 5), Scamper (ages 6 to 9), Rambler (ages 8 to 12) and Camp Kin (LGBTQIA2S+) programs in 2024.

Summer Camp Leaders are a key part of the five person summer camp staff team, creating a safe, fun and inspiring summer camp experience for participants. Lake Park is looking for candidates who are passionate about outdoor education, reliable and strong team players.

Schedule

All work occurs on site at Cumberland Lake Park. Summer camp staff training is scheduled for two weekends in late June, and LPS summer camps run for nine weeks, from July 2nd to August 30th. During this time the SCLs will deliver programs between Monday and Friday, each week. Camps do not run on statutory holidays (July 1st and August 5th). LPS offers free Big Canoe Skipper training on April 26th and 27th, for all staff that require this certification.

Compensation

The wage for this position is \$20 per hour. Summer camp staff are eligible for a \$150 end of season bonus. Returning staff are eligible for an additional \$350 returning staff bonus. All summer camp staff are eligible for discounted LPS water sports rentals from May to September.

Duties and Responsibilities

Summer Camp Leader's will be expected to:

- Deliver Lake Park Society's outdoor summer camp programs for children and youth, which includes:
 - Managing the safety of participants, and adapting activities
 - Establishing, modeling and enforcing expectations for participant behavior
 - Creating a fun, welcoming and engaging camp experience
- Pre- and post-program duties, including:
 - Maintaining, cleaning and organizing supplies and resources
 - Set-up and take down of programs materials and equipment
 - Daily staff planning and debrief conversations
- Attend all mandatory training dates and follow LPS staff policies
- Treat all staff, guests, participants and the public in a respectful, inclusive manner
- Carry out other related duties as required

Requirements

Candidates must:

- Be 16 years old, or older
- Have valid first aid certification at the Occupational First Aid Level 1 (OFA-1) and CPR C standard or higher, with preference for candidates hold Remote First Aid or higher
- Have Paddle Canada "Intermediate Big Canoe Leader" certification. LPS will offer this course on April 26th and 27th, 2024 at no charge for new staff who require training
- Provide a clear and valid criminal record check
- Demonstrate an enthusiastic willingness complete strenuous, physical work, outside, in varying conditions

Desired Qualifications and Experience

Preference will be given to applicants with:

- Previous experience working with children and/or youth aged 4-13
- Knowledge, training or experience with outdoor recreation, guiding, or natural history
- Lifeguarding or water safety training

Equity Seeking

LPS is currently a settler-led organization that values equity, diversity, inclusion. We acknowledge systemic barriers exist in outdoor and educational spaces. LPS is particularly interested in hearing from applicants who bring diverse perspectives, lived experiences, and justice-informed approaches to their work. We encourage applications from 2SLGBTQIA+, Indigenous, Métis and BIPOC people.

Application

To apply, please forward your resume, a short cover letter, and the contact information for three professional references to Stuart Higgs (*Director of Education and Events*) by email to education[at]clws.ca. We thank all candidates for their interest. Only those selected for an interview will be contacted. Interviews will continue on a rolling basis until the position is filled.