



Lake Park Society
1100 Comox Lake Road,
PO Box 1389
Cumberland, BC V0R 1S0

Job Description

Job Title: Summer Camp Leader

Reports To: Program Manager

Compensation: \$20 per hour plus 4% vacation pay in lieu and a \$150 end of season bonus

Work Hours: Full-time (~37.5 hours)

Start Date: June 27th, 2025 (Big Canoe Skipper Training on a weekend in April)

End Date: August 22nd, 2025

Lake Park Society and Cumberland Lake Park Campground

Cumberland Lake Park and Campground is a popular gathering spot offering sandy beaches, front country camping, a boat launch, climbing crags and hiking trails in the beautiful Comox Valley, on Vancouver Island. Cumberland Lake Park is located on Comox Lake, 4 km west of the Village of Cumberland, on the unceded traditional territory of the Pentlatch, E'iksan, Sasitla and Sathloot peoples of the K'omoks First Nation.

Cumberland Lake Park Campground has been operated by the non-profit Lake Park Society (LPS) since 2015, with a mission to foster wonder and connection through outdoor experiences. Nestled in an inspiring natural setting, the park serves as a hub for low-barrier outdoor learning for people of all abilities. For over ten years, LPS have delivered programs engaging youth, community groups and families from the Comox Valley and beyond. These programs explore topics such as climate change, resilience, and environmental stewardship, aiming to cultivate environmental literacy, awareness and hope.

Job Description

The Summer Camp Leader plays a key role in delivering our established outdoor summer camps in partnership with senior camp staff. LPS Summer Camps are fully outdoor, nature-focused, week-long day camps. The Summer Camp Leader is responsible for ensuring a safe, engaging, and inspiring experience for all participants. LPS is seeking enthusiastic candidates who are passionate about outdoor education, dependable, and excellent team players.

Duties and Responsibilities

's will be expected to:

- Deliver Lake Park Society's outdoor summer camp programs for children and youth, which includes:
 - Managing the safety of participants, and adapting activities
 - Establishing, modeling and enforcing expectations for participant behavior
 - Creating a fun, welcoming and engaging camp experience
- Pre- and post-program duties, including:
 - Maintaining, cleaning and organizing supplies and resources
 - Set-up and take down of programs materials and equipment
 - Daily staff planning and debrief conversations
- Attend all mandatory training dates and follow LPS staff policies
- Treat all staff, guests, participants and the public in a respectful, inclusive manner

- Carry out other related duties as required

Requirements

Candidates must:

- Be 16 years old, or older
- Have valid first aid certification at the Occupational First Aid Level 1 (OFA-1) and CPR C standard or higher, with preference for candidates hold Remote First Aid or higher
- Have Paddle Canada “Intermediate Big Canoe Leader” certification. LPS will offer this course on April 26th and 27th, 2024 at no charge for new staff who require training
- Provide a clear and valid criminal record check
- Demonstrate an enthusiastic willingness to complete strenuous, physical work, outside, in varying conditions

Desired Qualifications and Experience

Preference will be given to applicants with:

- Previous experience working with children and/or youth aged 4-13
- Knowledge, training or experience with outdoor recreation, guiding, or natural history
- Lifeguarding or water safety training

Commitment to Diversity

Diversity and inclusion are central to our values and our impact. We welcome candidates from all backgrounds and experiences to join us in advancing meaningful social impact.

Application

To apply, please forward your resume, a short cover letter, and the contact information for three professional references to Genevieve Burdett at [executivedirector\[at\]clws.ca](mailto:executivedirector[at]clws.ca). We thank all candidates for their interest. Only those selected for an interview will be contacted. Interviews will continue on a rolling basis until the position is filled.