

Park Interpreter

Job Title: Park Interpreter

Reports To: Executive Director

Compensation: \$25 per hour plus 4% vacation pay in lieu

Work Hours & Schedule: May & June (Tuesday to Friday, 28 hours per week)
July & August (Tuesday to Saturday, 31 hours per week)

Start Date: May 1st, 2026

End Date: August 30th, 2026

Number of positions available: 1

Cumberland Lake Park Campground is a well-loved gathering place known for its beaches, shaded campsites, climbing crags, and lakeside hiking trails. Located on Comox Lake near the Village of Cumberland, the park sits on the Unceded Traditional Territory of the Pentlatch, E'iksan, Sasitla, and Sathloot peoples of the K'ómoks First Nation.

Owned by the Village of Cumberland, the park has been operated since 2015 by the non-profit **Lake Park Society** as a social enterprise dedicated to fostering wonder, connection, and low-barrier access to nature. The Society delivers a wide range of outdoor experiences, including summer camps, community music and movie nights, watershed canoe, and subsidized school programs that engage hundreds of students from across the Comox Valley. Learn more at cumberlandlakepark.ca.

Job Description

The Park Interpreter administers and delivers established outdoor programs and community events including school programs, summer camps and Big Canoe watershed tours as well as hosting movie nights and live music events.

Duties and Responsibilities

The Park Interpreter will be expected to:

1. Administer, coordinate and deliver Lake Park Society's summer programs, which may include:
 - Promptly responding to email and phone communications from LPS staff, participants and community members
 - Developing and delivering programs for kids and adults
 - Developing resources such as activity kits, documentation, guides and policies
 - Liaising with contractors, LPS staff and other third-parties
 - Maintaining equipment and resources throughout the program season so they are organized, clean, available and in good working order
2. Manage risk and participant safety during programs, in accordance with industry standards and LPS's safety policies. This includes, but is not limited to:
 - Monitoring and managing hazards,
 - Completing, tracking and following up on incident reports
 - Monitoring and adapting programs to changing environmental conditions

- Establishing, modeling and enforcing expectations for participant behavior
- 3. Complete pre- and post-program duties, including:
 - Communicating with participants, parents and caregivers
 - Set-up and take-down of programs materials and equipment
 - Daily staff planning and debrief conversations
- 4. Complete campground front desk and operational duties as required
- 5. Attend all mandatory training dates and follow LPS staff policies
- 6. Treat all staff, guests, participants and the public in a respectful, inclusive manner
- 7. Carry out other related duties as required

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Requirements

Candidates must:

- Meet Canada Summer Jobs (CSJ) Grant funding requirements, specifically:
 - between 19 and 30 years old,
 - Canadian citizens, permanent residents, or refugees, and
 - legally entitled to work in Canada (international students are not eligible)
- Have valid first aid certification at the Basic First Aid (formerly OFA Level 1) and CPR C standard or higher, with preference for candidates hold Remote First Aid or higher
- Obtain Paddle Canada “Intermediate Big Canoe Leader” certification. LPS will provide this course on May 2nd and 3rd, 2026 at no charge for new staff who require training.
- Obtain LifeSaving Society Safeguard certification. LPS will provide this course to new staff.
- Provide a clear and valid criminal record check
- Demonstrate an enthusiastic willingness complete strenuous, physical work, outside, in varying conditions

Desired Qualifications and Experience

Preference will be given to applicants with:

- Previous experience in education and/or youth outdoor program planning and delivery
- Previous experience working with children and/or youth aged 4-17
- Knowledge, training or experience with outdoor recreation, guiding, or natural history
- Lifeguarding or water safety training
- Administration, customer service or project management experience

Commitment to Diversity

Diversity and inclusion are central to our values and our impact. We welcome candidates from all backgrounds and experiences to join us in advancing meaningful social impact.

Application

To apply, please forward your resume, a short cover letter, and the contact information for three professional references (preferably direct supervisors) to [executivedirector\[at\]clws.ca](mailto:executivedirector[at]clws.ca). We thank all candidates for their interest. Only those selected for an interview will be contacted.

Interviews will continue on a rolling basis until the position is filled.